

WLSD Planning Committee Meeting
Monday, February 13, 2012 @ 3:00 p.m.
Minutes

Attending: Jim Mersfelder, Ray Turri, Bob Goldfeld, Chip Roraback, Charlie Ekstrom, Richard Reis, Ken Green, and Paul Dombrowski and Vonnie Reis of Woodard & Curran

1. Approval of Minutes

The Committee approved the minutes of the Planning Committee meeting of November 28, 2011.

2. Periodic Update – Facilities Plan

The Committee reviewed the document Periodic Update – Facilities Plan dated February 6 (attached). Paul took us through the document covering both work completed through November 28 as well as work planned for the month of February. For work planned for February, it was noted that Ray and Jim would like to attend the meeting with the Town of Goshen on Task 3 (Define Service Area). It was discussed and agreed that we would like work on the SCADA System (Task 5) to be moved forward with an evaluation report by March 5th. On the Groundwater Disposal System Evaluation, it was noted that we plan to delete Bed A-5 from the Test and substitute Bed A-11 which has been agreed by DEEP. The Committee received a copy of the draft test plan to be submitted to DEEP. It was noted the Committee has reviewed this work at a number of previous meetings and there are no new substantive points in the final plan to be submitted. PC members can review and pass any further comments to Paul on the document but the plan is to send the document to DEEP on February 15th.

3. Infiltration and Inflow Evaluation

The Committee reviewed the document Infiltration/Inflow Evaluation dated February 10 from Vonnie Reis and Paul Dombrowski (attached). This document with its detailed charts and graphs engendered considerable discussion as Vonnie and Paul took the Committee through it. The purpose of the document and discussion was to identify I/I sources in the system and to recommend actions to mitigate I/I flows. As part of the latter process, the Committee needs to estimate the financial costs of the various actions to determine the optimal action plan and to prepare the District's budget for 2012/13. After lengthy discussion, the Committee agreed with the recommendations in the report covering the following:

- 1) Complete the inspection of manholes by WLSD staff and forward the information to W&C in order to prepare a report on the number of manholes to be repaired, the estimated costs of repairs, and the estimated savings in I/I;
- 2) Complete Flow Isolation work on the rest of the system. The estimated cost of completing this work is \$25,000 and it gives us data by 1,000 sections of where the infiltration problems are.
- 3) Based on the results of Flow Isolation, CCTV targeted areas with the most infiltration.
- 4) No further smoke or dye testing was agreed.
- 5) Physical exterior inspections of properties will continue either by WLSD staff or external contractors, based on cost and staffing considerations.
- 6) Approximately 30 property owners with identified I/I problems on their property will be contacted by the District by letter to lay out options to resolve the problems.

4. I/I Evaluation and Repair Costs and 2012/13 Budget

The Committee discussed the costs associated with the further I/I work. Much of this further work will be outside the Facilities Plan Project and therefore will have to be funded by the District with no state participation. The Committee agreed that estimates of the required I/I work and its costs are needed both to make good decisions on proceeding with the work as well as for the 2012/13 budget. Paul will work on modeling this information, based on the Committee's discussion, and forward that work with cost estimates to the Committee by the first week of March.

5. Facilities Plan Project Costs

There was a brief discussion on the costs incurred on the Facilities Plan Project to date. We are generally on budget on all of the tasks except the Disposal Field Evaluation where we have largely spent the budgeted amount and still have the tests to run in March. Paul and the Committee acknowledged the problem and determined we would need to manage further costs closely but that the District will likely be called upon to provide some additional funding for this task outside the project and without state participation.

6. Next Meeting

No date for our next meeting was set. The most likely date for the next meeting is Monday, March 5th at 3:00 pm.

There being no further business, the meeting was adjourned.

Ken Green, Chairman
February 14, 2012